

BOARD OF DIRECTORS MEETING MINUTES

Date: Friday May 8th
Time: 10:00 am
Location: Virtual

DIRECTORS PRESENT:

EXECUTIVE DIRECTOR: Laura McDermott (Yes)

DIRECTORS:	Yes/No	DIRECTORS	Yes/No
Lorie Jaraba	Yes	Laura Hall	Yes
Mike Gallagher	Yes	Ryan Harris	Yes
Tysen Bodewig	Yes	Sara Eanni	Yes
Deana Doney	Yes	Mark Segal	Yes
Scott Wells	Yes	Guests:	

1. Meeting called to Order by Ryan at 10:04 am
2. Approval of Meeting Minutes
 - a. Motion made by Ryan to approve April 10th Board meeting minutes, second by Lorie, passed unanimously.
3. CED Report
 - a. Trying to get a national speaker
 - b. Working on membership videos- Vendors to pay and do themselves
 - c. CA Day- need to find new location. Reaching out to Montgomery Park again
4. Financial report- Treasurer's Report
 - a. Financially, excluding reserves, operations is ok through November with no additional income. This includes currently received sponsorships.
 - b. Need to discuss cruise, golf and reverse tradeshow event

Old Business:

5. Events
 - a. Cruise
 - i. Possibly look to do a Christmas event in Nov. or Dec.
 - ii. Lorie to help calling sponsors with Laura M.
 - b. Golf
 - i. See if we can still do it without food options and doing raffles virtually. Check in with Golf Club. Also look at postponing to September possibly and plan on various restrictions.
 - c. Reverse Tradeshow
 - i. Look at hosting first thing in October (or after we are allowed to) while having another event later in the year for 2021.

ACTION ITEM: Sara to work with Events committee and Laura M. and give sponsorship revenue/expense details. Keep in mind these options and questions:

1. Postpone
2. Cancel and Refund

6. Luncheons
 - a. June- Education committee decided to keep insurance topic in June and hold virtual meeting with guest speaker.
 - b. July- Looking to get National Speaker.
7. Monthly Board meetings virtual

ACTION ITEM: Ryan to look at bylaws to see if this can be done on a permanent basis.

8. Manager Education- Next meeting we will have final draft to approve.
9. Ethics Policy- Resent to all and will have on June's agenda

Meeting Adjourned at 10:54 am

SUMMARY OF ACTION ITEMS:

Action Item	Assigned To	Comments
Future Social Events Planning	Sara/Events Committee	Look at costs and postponing cruise, golf and reverse tradeshow.
Virtual Meetings	Ryan	Do our bylaws allow virtual meetings
Bookkeeper Servicing Costs	Laura M	Ask Tammy how much bookkeeping services would be for the chapter
MPDP Classes	Lorie	Next meeting discussion
National Ethics Policy	Laura H	Next meeting discussion