

## BOARD OF DIRECTORS MEETING MINUTES

Date: Friday October 12<sup>th</sup>, 2018  
 Time: 9:00 am  
 Location: MAC

DIRECTORS PRESENT:

EXECUTIVE DIRECTOR: Laura McDermott (Yes)

DIRECTORS:	Yes/No	DIRECTORS	Yes/No
Andrea Klopfenstein	Yes	Laura Hall	Yes
Angela Shinn	Yes	Ryan Harris	Yes
Barb Casey	Yes	Sara Eanni	Yes
Dena	Yes	Wes Finchum	Yes

1. Meeting called to Order by Laura H. at 9:23 am
2. Approval of Meeting Minutes
  - a. Motion made by Laura H. to approve September 14<sup>th</sup> board meeting minutes, passed unanimously.
3. CED Report
  - a. Sponsorship Breakfast went great. Most money raised ever in one day.
  - b. Roundtable- 4 new people attended
4. Treasurers Report
  - a. Taxes- Approximately \$380
    - i. Tammy sent letter regarding the \$4,000 in taxes/penalty.
    - ii. Tammy is going to work on getting the next years taxes done
  - b. Approving budget
    - i. Motion made by Andrea to Defer approving the budget until a special board meeting to get together the committee budget and sponsorship spreadsheet and to insert actual numbers.
    - ii. Dena Second.
    - iii. All in favor

OLD BUSINESS:

5. Need to change bank:
  - a. Motion made by Laura Hall to place \$5,000 in a liquid savings account. Barb Second and passed unanimously.
6. Name Change:
  - a. Motion made by Laura Hall to change the name from CAI-Oregon to Western Oregon-CAI effective Nov 1<sup>st</sup>. Andrea Second and passed unanimously.
7. Behavior at events
  - a. Barb- Need to find ways to hold people accountable at events.
  - b. Ryan- One person is apart of a larger business.

ACTION ITEM: Ryan to look into Bylaws and see if we can do an amendment.

- 8. Website- Dena to reach out to her contact.
- 9. Nominating Committee
  - a. Barb
  - b. Laura
  - c. Ryan

NEW BUSINESS

- 10. New Manager Event-  
Motion made by Barb to approve. Laura H second and passed unanimously.
- 11. CA Day Location Change- Montgomery Park
- 12. Special Meeting Nov. 1<sup>st</sup> at 5:30pm

Meeting Adjourned at 10:41 am

SUMMARY OF ACTION ITEMS:

Action Item	Assigned To	Comments
<b>Bylaw Change</b>	Ryan	Enforceability with unappropriated behaviors at events
<b>Website</b>	Dena	Needs to get ideas and info from contact.

Next meeting on Nov. 9<sup>th</sup> at 10:00am at the Mac Club.