

BOARD OF DIRECTORS MEETING MINUTES

Date: Friday, November 14th, 2014
Time: 10:00 AM
Location: MAC Club

Directors Present: P. Stephen Russell, Jed Spera, Joshua Rice, Jason Grosz, Briana Buck, Barb Casey, Josh Rice, and Kathleen Profit. Brad Finson arrived at 10:18.

Also attended: Laura McDermott and Karna Gustafson.

1. The Board meeting was called to order at 10:09 a.m. by Barb Casey.
2. Approval of Minutes for October 10th, 2014
 - a. Approved by consent of Board
3. CED Report – L. McDermott presented
 - a. As attached.
 - b. Steve Russell provided feedback of the Annual Gala
 - i. Venue was generally well accepted. Some concern of table set up for allowing network.
 - c.
4. Reports and Discussions
 - a. Treasurers Report – Jed Spera
 - i. Looking on target.
 - ii. CORC provided information re AR.
 - b. Committee Updates & Reports
 - i. Events – Barb Casey
 1. Meeting in Dec. to plan for Jan. meeting. Some discussion of adding a new event or having Texas hold 'em on the cruise. Events will continue to work on these matters and will develop recommendation.
 - ii. Marketing—Sara Eanni
 1. As attached.
 - iii. Membership –Ryan Harris
 1. As attached.
 - a. Monthly membership cover sheet
 - iv. Education – Kathleen Profit
 1. As attached.
 - v. 2015 CA Day
 - vi. CORC—Steve Russell
 - a. Admin position is still open, and would like to try to fill it. Discussion of proposed hourly rate between \$13-15.

- b. Karna spoke regarding intention to advertise position. Deadline of 12/1. Subcommittee of Greg Coxe and Cathy Smith. Assuming they find someone, would like to be allowed to hire them.
- c. *Steve Russell moved to allow CORC to make offer to the person of choice for rate of \$13-15, not to exceed 20 hours; Briana seconded. Unanimous.*
- d. Discussion of 65 members at this date for CORC.
- e. First Citizens has no branches in Central Oregon. Karna has to carry the money over the mountain to give to Laura and get the deposit made. Would like CORC account established with a bank in Central Oregon. Would like to establish account with Columbia Bank.
- f. Oregon Chapter is satisfied with current banking relationship.
- g. Discussion regarding possibility of splitting sponsorship funds at moment sponsorship is made on the web. Jed will try to come up with a solution to that if possible.
- h. *Steve moved to permit CORC to establish checking account of Columbia Bank for CORC's as long as OR chapter treasurer has access to that account; Jed seconded. Unanimous.*
- i. Steve apologized for not getting CORC information regarding the fiscal year change.
- j. Bill is working to get the adjustment in the fiscal year implemented.
- k. Will need tax ID for CAI OR and Laura will get that info to them.

5. New Business-

- a. 2015 Board officer positions
 - i. Barb nominates Kathleen.
 - 1. Jason seconds.
 - ii. Jason nominates Steve and Jed.
 - 1. Steve removed himself from nomination because of ineligibility.
 - 2. Jed voted President Elect.
 - iii. Barb nominates Andrea; Kathleen seconded.
 - 1. Andrea elected .
 - iv. Jason nominates Kathleen and Brad;
 - 1. Briana seconded
 - 2. Brad is elected.
- b. Committee
 - i. Barb to continue for Events
 - ii. Briana to continue marketing
 - iii. Josh to be liaison for Education
 - iv. Steve to be liaison to CORC

- v. CA day should be Jason
- c. 2015 Strategic Planning date
 - i. Jan. 6, 2015, 12-2pm at CAI office. Barb will provide.
- d. Move payroll to First Citizens
 - i. Jed says it will cost us half the amount. It will be easier as well.
 - ii. Approved by consent.
- e. Move CORC to a Bend account for deposit convenience.
 - i. Already approved.
- f. CORC fee split
 - i. Jed wants to use the percentage from each month. Table until Laura gets response from National.
 - ii. Will ask Jim Main to draft these up.
- g. Chapter Awards
 - i. Will apply for sponsorship packet and Rising Star. Also submit for CA Day, Web, and Sponsorship Packet in Member Service Award.
- h. Signature cards
 - i. Barb will sign checks. Will get appropriate cards executed.
- i. Candid photos
 - i. Steve raised issue of consent regarding social event photos and whether we need a policy.
 - ii. Steve proposed a task force, including Karna Gustafson, Jed Spera, Briana Buck and Steve Russell.

CORC asks to be able to review invoices submitted for their business.

6. Meeting Adjourned at 11:13

7. Next Meeting: December 12th, 2014 at the CAI Office

Respectfully Submitted,
Kathleen Profitt, CAI-OR Secretary