

BOARD OF DIRECTORS MEETING MINUTES

Date: Friday June 11th
Time: 10:00 am
Location: Virtual

DIRECTORS PRESENT:

EXECUTIVE DIRECTOR: Laura McDermott (Yes)

DIRECTORS:	Yes/No	DIRECTORS	Yes/No
Lorie Jaraba	Yes	Laura Hall	Yes
Mike Gallagher	Yes	Ryan Harris	Yes
Tysen Bodewig	Yes	Sara Eanni	Yes
Deana Doney	Yes	Mark Segal	Yes
Scott Wells	Yes	Guests:	Angela Shinn

1. Meeting called to Order by Ryan at 10:10 am
2. Approval of Meeting Minutes
 - a. Motion made by Ryan to approve May 8th Board meeting minutes, passed unanimously.
3. CED Report
 - a. Events Committee
 - i. Reverse Tradeshow- Sept 24th and looking to have 2 sessions (AM & PM)
 - ii. Boat Cruise- Not doing in July. Looking to push to Sept. or a Christmas event
 1. Note to keep in mind cruise event will have money collected in one fiscal year while expenses are in another if event is moved to Christmas time.
 - iii. Golf- Meeting 6/11/20 with Golf Course- Keeping event in August.
ACTION: Laura to update calendar on website.
 - b. All Day Training
 - i. Most chapters cancelling big events and rolling to next year.
 - ii. Chapters are worried about 2021
 - iii. National- Looking at reaching out to ask about what assistance we can expect in 2021.
ACTION: Laura H. to reach out to National
4. Financial report- Treasurer's Report
 - a. Financially- Feeling ok about current financial situation. Need to have information on Golf and Reverse Tradeshow.

Old Business:

5. Ethics
 - a. **ACTION:** Look at adopting CAI National Policy and plan to vote next meeting.
 - i. Look at hosting first thing in October (or after we are allowed to) while having another event later in the year for 2021.

New Business:

6. Virtual Meeting Law: Bylaws specifically state we can have virtual Board meetings.
 - a. Start planning to do the day before luncheon.

7. Bookkeeping- Tammy, who does our taxes, can do bookkeeping now.

ACTION: Laura M to work with Tammy on quote.

Meeting Adjourned at 10:50 am. Next meeting July 9th at 10am

SUMMARY OF ACTION ITEMS:

Action Item	Assigned To	Comments
Website Calendar	Laura M	Update
National- 2021 budget	Laura H	Reach out to National for 2021 support
National Ethics Policy	All	Need to read and be ready to adopt
Bookkeeping Quote	Laura M	Get quote from Tammy.