BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday September 10th

Time: 10:00 am

Location: Virtual

DIRECTORS PRESENT: EXECUTIVE DIRECTOR: Laura McDermott (Yes)

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| **DIRECTORS:** | **Yes/No** | **DIRECTORS** | **Yes/No** |
| Lorie Jaraba | Yes | Laura Hall | Yes |
| Mike Gallagher | Yes | Ryan Harris | Yes |
| Tysen Bodewig | Yes | Sara Eanni | No |
| Deana Doney | No | Mark Siegel | Yes |
| Scott Wells | No | Guests: | Aubrey Bellowes |

1. Meeting called to Order by Ryan at 10:08 am
2. Approval of Meeting Minutes
	1. Motion made by Lorie to approve August 13th Board meeting minutes, passed unanimously.
3. CED Report
	1. Reverse Trade Show coming up. Planning month to get 2021 plans researched and worked on. Laura has been checking in with other chapters or ideas on 2021 planning and events.
4. Treasurers Report
	1. Scott Wells not present. No formal report. Scott unable to log into bank website
	2. $36,892 checking account as of today. $28,000 in CD. No balance on the Visa.
	3. Check for golf event has not cashed - $3,180.
	4. Kennedy school deposit for Reverse Trade Show is fully refundable.
	5. Trade Center deposit for Gala – Laura to check on refund policy.

# New Business:

1. Rough Number Review
The Board reviewed the spreadsheet of proposed events for 2021. Preliminary profit and loss information and method of event conduction (virtual vs. in person) was reviewed. It was viewed that these events are a work in progress due to the status of the pandemic. The Board and committees will continue to review and adjust as needed. Virtual platform software in budgets is split between Law Day and CA Day. Cost of software is between $2,000 and $5,000, depending on which one ends up being selected. Laura to check with Crystal at National about how the sponsored emails from Business Partners has worked. Laura to send out newest spreadsheet for sponsorships, changes
	1. Ryan made a motion to have Laura circulate the budget draft with changes from today’s meeting. Unless any changes or objections by Monday, it’s deemed approved. Seconded by Tysen. Approved unanimously.
	2. Terms and Conditions as edited by Ryan will be circulated to Board for review and response by Friday, 9/18. Ryan motioned, Mark seconded.
2. LAC Nominations – The Committee submitted five names for addition to the Committee. The Board unanimously appointed them to the LAC.
3. Board Nominations – candidates to nomination committee by end of day tomorrow for review.

# Old Business:

ACTION ITEM UPDATES

* 1. 2021 Sponsorships
		1. Manager Only ZOOM Luncheons
		2. Virtual Wine Tastings
	2. Sponsorship Breakfast
	3. Sponsorship Terms and Conditions

The Board convened into Executive Session at 11:01 a.m. and reconvened into General Session at 11:16 a.m.